



# Application for appointment as a member of WCVA's funding advisory panel(s)

Please submit your application form, along with your [equal opportunities monitoring form](#), via email to [funding@wcva.cymru](mailto:funding@wcva.cymru).

## 1. PERSONAL DETAILS (will be removed prior to shortlisting)

Title:

First name:

Family name:

Home address:

Postcode:

Phone:

Email:

Current role:

Business address:

Postcode:

Phone:

Email:

## **2. ADVISORY PANEL SELECTION**

Please indicate which panel(s) you would be interested in joining. You are welcome to select more than one.

- Landfill Disposals Tax Communities Scheme expert advisory panel
- Social Investment Cymru loan panels
- Volunteering Wales Grants panel
- Wales and Africa small grants panel

Please indicate the maximum number of panels you would be interested in joining, if you have selected more than one:

## **3. CAREER HISTORY / PERSONAL EXPERIENCE**

Please list details of your career history and relevant lived experience. This could include employment, voluntary experiences and involvement in the community.

Please give up to three examples, including:

- Name / address of employer / organisation / public body
- Brief details, including positions held / nature of role / experience
- Dates

#### **4. EVIDENCE OF SUITABILITY FOR APPOINTMENT**

Please answer each of the points in the panel role specification(s) and describe what skills and experiences you would bring to the appointment.

This should include any examples from employment, voluntary or personal experiences, involvement in the community, committee experience, etc, that you think would help to demonstrate the criteria requested.

**Please also include any information you wish to submit to help inform the shortlisting panel of where you can add a traditionally under-represented voice to the advisory panel(s).**

#### **TIME COMMITMENT**

The minimum requirement for serving on a panel will be four days per year. Please confirm how many days per year you can commit to serving on an advisory panel. Please note, if you have expressed an interest in more than one panel, you will need to be able to commit to a minimum of four days **each**.

#### **5. CONFLICTS OF INTEREST**

Please give details of any business or other interests or any personal connections, which, if you are appointed, could be relevant to the advisory panel(s) that you have selected. These could include financial interests or share ownership, membership of societies, activities, associations or employment of a partner or friend in the particular field in which the scheme operates.

Any potential conflicts of interest detailed here will not prevent you going forward but may, if appropriate, be explored with you during your interview to establish how you would address the issue(s) should you be successful in your application, for example, by leaving a meeting whilst your organisation was being considered for a grant.

## **6. DECLARATION**

I confirm that the information given on this form is complete and correct to the best of my knowledge. I also certify that I will immediately inform WCVA of any changes in circumstances that affect the answers I have given.

**SIGNED:**

**DATE:**

## **PRIVACY STATEMENT**

Please tick to confirm you have read the privacy statement:

### **Using your personal information**

Wales Council for Voluntary Action (WCVA) is a Data Controller, registered with the Information Commissioner's Office (The ICO) under the Data Protection Act 2018 and the General Data Protection Regulation (GDPR). We take your privacy seriously and will only use your personal information to administer this panel recruitment exercise and to contact you about it.

At WCVA we store your contact details in our Multi Application Portal (MAP) and Customer Management Relationship (CRM) database. Please see [WCVA's privacy notice](#) to find out how your information will be used, who can access it, the legal bases on which your information is held and your rights in relation to this information.

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