

Minutes of Annual General Meeting

Thursday 21 November 2019 at 2.00 pm
Venue Cymru, The Promenade, Llandudno, Conwy, LL30 1BB

1. Introductions and Welcome

The Chair, Peter Davies welcomed members and guests to the meeting.

2. Apologies for absence

Apologies for absence from 61 members were noted.

3. Minutes of the meeting held Wednesday 22 November 2018 at Wales Millennium Centre, Bute Place, Cardiff Bay, CF10 5AL

The minutes were accepted as a true and accurate record.

4. What working for WCVA has meant for us

Members welcomed Tracey Evans, Chief Executive Officer, The Outdoor Partnership. Members were informed the Outdoor Partnership won the *best use of the Welsh Language* category at the Welsh Charity Awards and were also highly commended in the *Community Engagement* category.

Tracey provided an overview of the work of The Outdoor Partnership (TOP) and the importance of supporting volunteers. A summary of the main points highlighted below:

- TOP has 10 full time members of staff providing 15,000 opportunities each year for individuals
- There are now 120 outdoor clubs (started with 15) which are all run by volunteers
- TOP has supported 5000 volunteers over 10 years
- Invest approx. £80 -100 k each year in volunteering training
- Volunteers are worth at least £1.7m which is equivalent to 118 full time jobs
- TOP will continue to work in partnership with key partners and stakeholders
- It is hoped to expand their volunteer and employability programmes to other regions in Wales

5. Adoption of WCVA's Annual Report for 2018/19 (Resolution 1)

The Chief Executive informed members that the Annual Report and the Financial Statements should be 'received by' the members rather than 'approved by' the members, following advice provided by Geldards LLP after the AGM paperwork was issued.

The Chair wished to thank Ruth Marks for her leadership during the year.

Ruth Marks, Chief Executive, acknowledge the important partnership that WCVA is proud to be part of with the 19 CVCs across Wales that is Third Sector Support Wales.

The highlights of WCVA's achievements and impact over the year, aligned to WCVA's 5 goals were discussed, here is a summary:

- £11.5 m of grants and loans distributed to the sector
- WCVA continues to have good relationships with the Information Commissioners Office, Fundraising Regulator and the Charity Commission.
- During the year WCVA was involved in several workstreams including the Civil Society Forum on Brexit, the BME Sport Cymru project and the distribution of innovate to save funding
- WCVA staff made good use of its own volunteering policy and an increase in activities took place to promote wellbeing including mental health in the workplace
- WCVA retained The Living Wage Friendly Funder status, the Green Dragon Environmental standard and very importantly were awarded the Trusted Charity Mark.
- Working towards the goal of making better use of more diverse resources, WCVA sought to diversify its own funding base, made better use of digital resources and promoted a culture of continuous improvement and collaboration with others.
- Several digital platforms were designed and developed with CVC partners to record and track engagement with the sector as well as improving our service to secure resources including funding and volunteers

The Chief Executive wished to thank all members, partners and funders for their ongoing support. Special thanks to the Board of Trustees for their support and guidance during the year and thanks to WCVA's motivated and committed staff team.

Members received the report.

6. Walter Dickie Bursary Award

A video message was played from Isla Horton of Grow Cardiff, the winner of the 2018 bursary.

Phil Fiander, Deputy Chief Executive wished to thank Isla for her video message which provided an update on the opportunities the bursary had given her.

The winner of the 2019 bursary award was announced as Karen Chalk of Circus Eruption. Karen was awarded her certificate by Shael Dickie.

7. Adoption of the Statement of Accounts for 2018/19 Appointment of the Auditors

Jonathan Evans, Treasurer presented the group accounts to 31 March 2019. The accounts were approved by WCVA's Board on 4 September 2019 and received an unqualified opinion by the Auditors Grant Thornton.

The Treasurer thanked the incoming Director of Finance, Tracey Marsh, and the finance team for their work in preparing the accounts.

Members received the statement of accounts for 2018/19 and approved the appointment of Bevan Buckland LLP as WCVA's new auditors.

8. How volunteering and the Welsh language provide great opportunities

Members welcomed Heulwen Medi, Assistant Chief Commissioner, Girlguiding Cymru. Heulwen highlighted the importance of her role of promoting the Welsh language across Girlguiding Cymru and the work around the Action for Change initiative where girls and young women can change the things they really care about.

9. Shape the future of WCVA membership

Sara Sellek, Assistant Director of Operations and Marketing presented WCVA's ideas for the future of WCVA membership and to invite members to give their views on this work. Members views are essential to better understand motivations for joining WCVA, the needs and requirements of members and how we can work to make a bigger difference together for the third sector in Wales. An interactive exercise took place with the results feeding into the development of a new membership offer.

10. Election results of members to WCVA's Board (Resolution 4)

The Chief Executive presented the results of the election of members to WCVA's Board. The following individuals were elected outright for the 4 places available on the Board.

- Stephen Brooks
- Lisa Davies
- Peter Davies
- Simon Harris

Members approved the appointment of the elected Board members to WCVA's Board.

The Chair wished to thank retiring members Richard Williams from the Community Foundation in Wales and Catriona Williams who will also be retiring from Children in Wales.

11. Close

The Chair thanked everyone for attending the AGM and closed the meeting at 3.20 pm.