

# Wales Council for Voluntary Action

Supporting charities, volunteers and communities

Model policy series



## 12. Developing a Volunteer Strategy, in summary

Management / trustees agreement needed.

Volunteers will add to the aims of your organisation

Consult with service users, community, staff.

Ensure volunteers are not to be used to replace paid staff and that the roles are developed to add value and to meaningful experiences

How can you meet the [code of practice](#) for involving volunteers?

What is your budget? Does it allow for equipping staff to train and support volunteers, plus reimbursement

[Volunteer policy](#) in place.

Check policies include volunteers where appropriate and that insurance covers volunteers

Prepare and train staff devise paperwork for recruitment, training, daily support and supervision of volunteers

Can you develop a range of roles which will motivate and include different people? Use the structured format to set out [volunteer roles](#).

**Now the work begins!**

See WCVA/CVC [Information sheet 4.2 Developing a Volunteer Strategy](#)

## Your notes

The information in this document is for information only. It is not a substitute for professional advice and we cannot accept any responsibility for loss occasioned as a result of any person acting or refraining from acting upon it.

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